



Agenda  
Town Board Meeting  
July 9, 2025

**1. AUDIENCE PARTICIPATION**

**2. PRESENTATIONS:**

- 2.1. **MATILDA LARSON** – County Planning Office
- 2.2. **COUNTY UPDATE** -County Legislator- Larry Denesha

**3. DEPARTMENT UPDATES:**

- 3.1. **DOG CONTROL OFFICER (Sandy Griffin)**
  - 3.1.1. Report
- 3.2. **CODE ENFORCEMENT OFFICER (Craig Demmon)**
  - 3.2.1. Code Report
- 3.3. **Black Fly Program (Joseph Kennedy)**
- 3.4. **HIGHWAY DEPARTMENT (Tracy Typhair)**
- 3.5. **STAR LAKE WATER DEPARTMENT (Mark Hall)**
  - 3.5.1. Annual Water Quality Report
- 3.6. **TOWN CLERK/TAX COLLECTOR: (Hope Dolan)**
  - 3.6.1. Report

**4. ADOPT MINUTES FROM PREVIOUS MEETING**

- 4.1. Regular Meeting, June 11, 2025

**5. SUPERVISOR/TOWN BOARD:**

- 5.1. Review Supervisor's Financial Report
- 5.2. Review and Authorize Budget Amendments
- 5.3. Review and Authorize Payment of Town Bills (Abstract of Vouchers)
- 5.4. Approve automatic payments for sewer district

**6. COMMITTEE UPDATES:**

- 6.1. **ARENA: (Carlton Kerr/Melissa Streeter)**
  - 6.1.1. Minutes
  - 6.1.2. Financials
- 6.2. **GOLF COURSE: (Jeremy Thompson/Dave Downey):**
  - 6.2.1. Minutes
- 6.3. **OSWEGATCHIE CEMETERY (Carlton Kerr/Gigi Hayden):**
  - 6.3.1. Appointment of Caretaker
  - 6.3.2. Appointment of Groundskeeper
- 6.4. **CF YOUTH COMMISSION (Sam Bryant):**

**7. OLD BUSINESS:**

- 7.1. Review Action Plan

**8. NEW BUSINESS:**

**TOWN OF FINE  
DOG CONTROL MONTHLY REPORT**



Dog Control Officer Report  
Month- JULY

# of dogs seized for the town:	# taken to the shelter:	# held at local kennel:
1 (persuaded surrender)	1	0

# of trips conducted for dog control:	# of miles traveled for dog control:
7	344
# of home visits to dog owners	\$\$\$ for mileage-
14	\$231.00

# of DCO Final Notices & Rabies Vac Info given out	Dog Complaints Received
42	4

# of tickets issued for dog violations:	# of Summons Served
5	0

**NOTES:**

- \*Conducted a persuaded surrender on a dog that needed vet care & am monitoring his "sister" w/assistance from Potsdam Humane Society.
- \*2 complaints, same residence, resulted in 69 calls/texts over the course of 36 hrs
- \*36 reminders to C-F residents to register online for rabies clinic when it went live
- \*100 dogs & cats vaccinated on 6/26

I hereby certify, that this report is a true statement of all activity conducted by me, as dog control officer for the time period stated.

Sandra Griffin  
Dog Control Officer

[illegible]

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Certified Copy of Marriage Record	Certified Copy - Marriage	4	40.00
	Conservation	Conservation	3	6.08
		<b>Sub-Total:</b>		<b>\$46.08</b>
A1603	Misc. Fees	Certified Copy - Birth	6	60.00
		<b>Sub-Total:</b>		<b>\$60.00</b>
A2410		Refund of Deposit	3	-75.00
	Rental of Real Property	Rent (Residential)	3	75.00
		Residential Security Deposit	3	75.00
		<b>Sub-Total:</b>		<b>\$75.00</b>
A2544	Dog Licensing	Female, Spayed	13	58.50
		Female, Unspayed	3	31.50
		Male, Neutered	11	49.50
		Male, Unneutered	13	136.50
		<b>Sub-Total:</b>		<b>\$276.00</b>
A2555	Building Permits	Building Permits	1	175.00
		<b>Sub-Total:</b>		<b>\$175.00</b>
A2770	Misc. Fees	Copies	15	3.75
		Faxes	3	6.50
		<b>Sub-Total:</b>		<b>\$10.25</b>
SS2120	Sewer Rents	Wanakena Sewer Rents	4	3,180.00
		<b>Sub-Total:</b>		<b>\$3,180.00</b>
SS2128	Sewer Penalties	Wanakena Sewer Penalties	3	24.10
		<b>Sub-Total:</b>		<b>\$24.10</b>
SW2142	Unmetered Sale Of Water	Unmetered Sale Of Water	2	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$3,946.43</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				72.00
Amount paid to: NYS Environmental Conservation				103.92
<b>Total State, County &amp; Local Revenues:</b>				<b>\$4,122.35</b>
		<b>Total Non-Local Revenues:</b>		<b>\$175.92</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Hope Dolan, Town Clerk, Town of Fine during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

7/1/25



**The Fine Town Board** held its regular meeting on Wednesday, June 11, 2025, at the Municipal Office Building in Star Lake. Attendance was taken and a quorum was present. The meeting was called to order with the Pledge of Allegiance at 6:30 PM.

Board Members	Present	Absent	Late	Arrived
Supervisor Jeremy Thompson	X			
Councilman Philip Giardino		X		
Councilman Carlton Kerr	X			
Councilman Samuel Bryant	X			
Councilwoman Gigi Hayden	X			

**Others present** were Hope Dolan, Town Clerk; Craig Demmon, Code Enforcement Officer; Mark Hall, Water Superintendent; Mark Friden, Historian; Sandra Griffin, Dog Control Officer; D. Demmon, D. Downey, C. Cook, A. Brewer, and Larry Denesha, County Legislator.

**Black Fly Program –** There was discussion on the black fly program and if the town is still doing it. Black flies seem very bad this year. It was asked if the department head could give a progress report. Jeremy stated that he has received many questions and complaints this year and will ask Joe to come to our July meeting to give the board an update.

**Petition-** The board received a petition with twenty-one signatures on it asking for a speed limit reduction on Ridge Road from Route 3 to Sucker Lake Road. Jeremy explained that this is a process, and the NYS DOT needs to make that decision.

**Authorize -06/2025-79** Moved by S. Bryant, seconded by C. Kerr to authorize the town supervisor to write a letter to the NYS DOT requesting a traffic study with the intent of lowering the speed limit from 55 on Ridge Road from Route 3 to the Sucker Lake Road.

Ayes: 4                      Noes: 0                      Carried.

**Dogs—**The dog monthly report was presented to the board. The board is very happy with Sandra's progress in licensing delinquent dogs. The rabies clinic will be held on June 26<sup>th</sup> at the arena. People must preregister their pets for the clinic. Registration will open on June 19<sup>th</sup> and run until noon on the day of the clinic.

**Codes –** The codes monthly report was submitted to the board. Craig has been very busy issuing permits and doing inspections.

**Water –** NYS Rural Water Association named the Star Lake Water District the 2025 Water System of the Year. Congratulations to Mark on all of his hard work on the water system upgrade and on receiving this award.

**Report – 06/2025-80** Moved by C. Kerr, seconded by G. Hayden to accept the town clerk's monthly report as presented.

Ayes: 4                      Noes: 0                      Carried.

**Minutes – 06/2025-81** Moved by S. Bryant, seconded by G. Hayden to accept the minutes from the May 14<sup>th</sup> meeting as presented.

Ayes: 4                      Noes: 0                      Carried.

**Reports-06/2025-82** Moved by C. Kerr, seconded by S. Bryant to accept the supervisor's financial reports as presented.

Ayes: 4                      Noes: 0                      Carried.

**Budget – 06/2025-83** Moved by G. Hayden, seconded by C. Kerr to approve the attached budget amendments.

Ayes: 4                      Noes: 0                      Carried.

**Bills-06/2025-84** Moved by S. Bryant, seconded by G. Hayden to approve the payment of town bills represented by vouchers 25-176 through 25-219.

<i>General Fund -</i>	<i>\$13,901.86</i>
<i>Highway Fund -</i>	<i>\$22,732.59</i>
<i>Capital Project -</i>	<i>\$ 2,965.38</i>
<i>Golf Course-</i>	<i>\$23,978.07</i>
<i>Sewer District -</i>	<i>\$ 528.95</i>
<i>Water District -</i>	<i>\$17,342.22</i>
<i>Total -</i>	<i>\$81,449.07</i>

Ayes: 4                      Noes: 0                      Carried.

**Arena** – The financials for the arena were presented to the board.

**Golf Course** – The minutes for the golf course committee meeting were presented to the board. The golf course purchased a new rough mower. The committee will be interviewing a new attendant tomorrow. Dave would like the person to be able to start immediately.

**Oswegatchie Cemetery** – Volunteers have been taking care of the mowing. The board received one applicant for the caretaker position at the cemetery. Jeremy, Carlton, and Gigi will interview this person. The board received two sealed bids for the groundskeeping at the cemetery.

4 Seasons Services –	Routine Maintenance -	\$80/hour
	Spring/Fall Cleanup -	\$1200
	Alternate price per mowing	\$750
Joseph Kennedy –	Routine Maintenance -	1500
	Spring/Fall Cleanup -	\$250
	Alternate price per mowing	\$120

Jeremy will reach out to both bidders to get more clarification on their bids and make sure that they understood what we were asking for.

**Dogs** – Sandra thanked the board for allowing her to attend the dog training. She said it was very helpful, and she learned a lot.

**County** – Larry Denesha, County Legislator was present to give the board an update on what is happening at the county level. The county has been housing 23 inmates that should be transported to the State prisons, but the state is not ready to accept them yet. The state is supposed to pay the county \$100/day, a rate that has not changed since the 1980's. The state is terribly slow in paying, and this is an added burden for the county.

June has been named Dairy Month.

The county is moving forward with replacing the county highway facility. It will be moved from Park Street in Canton to Route 11 towards Potsdam.

**Demolition** – The demolition of the two houses in the Town of Fine that the county was supposed to do last summer was brought up. Larry could not say when these would be taken care of. Jeremy will call Steve Button to see where the county is with the demolitions.

**Emergency Services** – The application to the APA still has not been filed for the emergency towers in Clifton or Fine.

**Youth Commission** – The minutes from the 5/5 meeting were presented to the board. Sports programs are underway. Hometown General Store sponsored the teams and purchased shirts. There is a discussion to add cheer, tumble, and basketball. Arts & Crafts will be held at the arena this year. It was advised not to conflict with the week that the Jr. Golf Program is run.



They are in discussion with the school about a bus to transport. This may be too expensive, and the kids will have to find their own way to and from the program.

**Action plan** – The action plan was reviewed.

**Grants** – There was a grant application workshop held at the community center by the Charitable Rock Foundation. Sam and Mark will work on a grant for the Fine Town Hall. Carlton attended for the cemetery, but funding options for the cemetery are limited.

**Arena** – Sam spoke with a professor from Clarkson about the arena and what the towns would like to do about insulating it. He felt that his students could work on this as a class project. Sam gave the contact information to Jeremy.

**Webpage** – The town clerk is working on a new webpage for the town with a new web address that will be a .gov, which is recommended by the state.

**Thank you** – The board received a thank you card from the CF Senior Citizen's Club for the funding this year.

**Adjourn – 06/2025-85** Moved by C. Kerr, seconded by G. Hayden the meeting was adjourned at 8:20 PM.

Respectfully submitted,

Hope M. Dolan, Town Clerk

## **BUDGET AMENDMENTS AND TRANSFERS 06/11/2025**

### **BUDGET AMENDMENTS –**

#### **GENERAL FUND –**

Transfer \$865.00 from Contingency Account A19904 for  
\$700.00 to Dog Control CE A35104 (to cover the cost of training out of town)  
\$165.00 to Registrar CE A40204 (to cover cost of safety paper)

#### **GOLF COURSE-**

Transfer \$500.00 from Contingency Account SPG19904 to  
Equipment CE SPG72502.2 (to cover cost of mower purchase)

NYCLASS - Activity & Balances 2025										
Date	Kind of Activity	General	Highway	Highway Equipment	Youngs Rd Bridge	Water	Sewer	Golf Course	Total	Annualized % Return
01/01/2025	BALANCE FORWARD	547,245.42	356,482.84	57,597.18	196,616.01	227,615.47	54,052.43	84,644.10	1,524,253.45	
01/21/2025	Contributions			150,000.00	150,000.00				300,000.00	
01/31/2025	Interest	1,979.98	1,289.78	382.58	885.54	823.53	195.58	306.25	5,863.24	4.25%
		549,225.40	357,772.62	207,979.76	347,501.55	228,439.00	54,248.01	84,950.35	1,830,116.69	
02/10/2025	Withdrawal							(7,000.00)	(7,000.00)	
02/25/2025	Contributions	290,000.00	425,000.00			225,000.00			940,000.00	
02/28/2025	Interest	1,881.80	1,307.60	674.55	1,127.05	818.86	175.95	260.95	6,246.76	4.22%
		841,107.20	784,080.22	208,654.31	348,628.60	454,257.86	54,423.96	78,211.30	2,769,363.45	
03/31/2025	Interest	2,998.16	2,794.90	743.74	1,242.68	1,619.22	193.98	278.78	9,871.46	4.19%
		844,105.36	786,875.12	209,398.05	349,871.28	455,877.08	54,617.94	78,490.08	2,779,234.91	
04/30/2025	Interest	2,894.96	2,698.69	718.16	1,199.94	1,563.49	187.33	269.20	9,531.77	4.16%
		847,000.32	789,573.81	210,116.21	351,071.22	457,440.57	54,805.27	78,759.28	2,788,766.68	
05/31/2025	Interest	2,987.27	2,784.75	741.06	1,238.17	1,613.34	193.28	277.79	9,835.66	4.15%
		849,987.59	792,358.56	210,857.27	352,309.39	459,053.91	54,998.55	79,037.07	2,798,602.34	
	Contributions					75,000.00			75,000.00	
	Withdrawals	(100,000.00)	(100,000.00)						(200,000.00)	
06/30/2025	Interest	2,600.15	2,403.83	718.20	1,200.02	1,784.93	187.32	269.22	9,163.67	4.14%
		752,587.74	694,762.39	211,575.47	353,509.41	535,838.84	55,185.87	79,306.29	2,682,766.01	



Town of Fine  
Bank Reconciliations  
June 30, 2025  
For The Board Meeting  
Community Bank Statements

<b>Total Bank</b>	
Balance per Bank	470,313.33
Outstanding Checks	(3,042.51)
Deposits in Transit	4,344.43
Transfers in Transit	-

**Adjusted Bank Balance** 471,615.25

**General Ledger Accounts**

<b>Total Book</b>	
<b>General Ledger Book Balance</b>	<u>471,615.25</u>

**Difference**

-

Acct #xxx00124	Acct #xxx5113	Acct #xxx3206	Acct #xxx95154
<b>General Fund</b>	<b>Gen Fund Savings</b>	<b>Cemetery Savings</b>	<b>HWY Fund Savings</b>
Bank	Bank	Bank	Bank
41,626.89	112,351.28	36,696.02	96,631.73
(1,616.89) *	-	-	-
602.33 ***	-	-	-
-	-	-	-
-	-	-	-
<b>40,612.33</b>	<b>112,351.28</b>	<b>36,696.02</b>	<b>96,631.73</b>
<b>GL # A200</b>	<b>GL # A200.1</b>	<b>GL # A200.1</b>	<b>GL # DA200</b>
<b>A General Fund</b>	<b>A General Fund</b>	<b>A General Fund</b>	<b>DA Highway Fund</b>
Book	Cemetery	Cemetery	Book
<b>152,963.61</b>	<b>36,696.02</b>	<b>36,696.02</b>	<b>96,631.73</b>
-	-	-	-

**\* O/S Checks**

#12342	30.00	#12758 reissued
#12804	140.00	
#12808	381.89	
#12814	265.00	
#12823	400.00	
#12826	400.00	
	<u>1,616.89</u>	*

\* Outstanding Checks  
 \*\* Sewer Payments & Other Transfers in transit  
 \*\*\* Town Clerk's Report & Out standing Deposits  
 \*\*\*\*Sale of Unmetered Water

## Quarterly Stmt

\* Outstanding Checks  
 \*\* Sewer Payments & Other Transfers  
 \*\*\* Town Clerk's Report & Outstanding  
 \*\*\*\* Sale of Unmetered Water

Town of Fine  
Bank Reconciliations  
June 30, 2025

For The Board Meeting

Community Bank Statements

Quarterly Stmt

Acct #xxx98273	Youth Commission Bank
5,223.35	5,223.35
-	-
-	-
-	-
-	-
5,223.35	5,223.35
GL # SP200	SP Youth Comm Book
5,223.35	5,223.35

Acct #xxx2281	Youngs Rd Bridge Bank
45,301.45	45,301.45
-	-
-	-
-	-
-	-
45,301.45	45,301.45
GL # H3200	H3 Youngs Bridge Book
45,301.45	45,301.45

Acct #xxx03332	Golf Course Bank
24,479.96	24,479.96
(219.27)	(219.27)
438.00	438.00
-	-
-	-
24,698.69	24,698.69
GL # SPG200	SPG Golf Course Book
21,535.69	21,535.69
GL # SPG230	SPG Golf Reserves Book
3,163.00	3,163.00

Acct #xxx00876	T&A Payroll Bank
44,550.89	44,550.89
(1,206.35)	(1,206.35)
-	-
-	-
-	-
43,344.54	43,344.54
GL # TA200	TA T&A Payroll Book
43,344.54	43,344.54

Difference

-	-
* Credit Card Fees for Prior Month	* O/S Checks
219.27	1,206.35
June	
Retirement	
438.00	
Deposit in Transit (DIT)	
Cash Deposits	
227.00	211.00
227.00	211.00
1,206.35	1,206.35

\* Outstanding Checks

\*\* Sewer Payments & Other Trar

\*\*\* Town Clerk's Report & Out st

\*\*\*\*Sale of Unmetered Water



# **BUDGET AMENDMENTS AND TRANSFERS**

## **07/9/2025**

### **BUDGET AMENDMENTS –**

#### **GENERAL FUND-**

Transfer \$1750.00 from A19904 Contingency to A12202 Supervisor EQ  
\*for new computer

Increase A88104.1 Cemetery CE (Oswegatchie) by \$5,000 and  
Increase A2193.1 Proceeds from Abandonment by \$5,000  
\*to cover expenses for the Oswegatchie Cemetery for 2025 (net zero effect)

#### **STAR LAKE WATER DISTRICT**

Transfer \$6,950.00 from SW19904 Contingency to SW83102 Equip & Capital Outlay  
\*to pay for computers

#### **WANAKENA SEWER DISTRICT**

Transfer \$2,950.00 from SS915 Assigned Unappropriated Fund Balance to SS81202  
Equip & Capital Outlay  
\*to pay for new mower

#### **CLIFTON-FINE GOLF COURSE**

Transfer \$90.00 from SPG19904 Contingency to SPG72504.3 Pro Shop Supplies CE

Town of Fine Abstract of Vouchers  
July 2025

ContactName	InvoiceNumber	InvoiceDate	Description	LineAmount	AccountCode	Fund
Advanced Business Systems, Inc.	25-220	6/13/2025	628881 new monitor	\$174.06	A12202	A
Advanced Business Systems, Inc.	25-220	6/13/2025	628811 new computer	\$1,573.98	A12202	A
Business Card	25-243	6/1/2025	Staples	\$86.89	A12204	A
Business Card	25-243	6/1/2025	Late fee	\$49.00	A12204	A
Business Card	25-243	6/1/2025	Finance Charge	\$66.01	A12204	A
Christine M. Cook	25-224	6/17/2025	June2025 consulting services	\$350.00	A12204	A
Hoffman Eells Group CPA's, PC, The	25-264	6/30/2025	127698 bookkeeping services	\$2,750.00	A12204	A
Business Card	25-243	6/1/2025	Staples	\$89.19	A13304	A
Hope Dolan	25-236	6/25/2025	town clerks meeting in Ogdensburg	\$25.00	A14104	A
Hope Dolan	25-236	6/25/2025	450 miles for town clerk duties	\$315.00	A14104	A
NYSTCA	25-244	6/30/2025	2025 dues	\$85.00	A14104	A
Nationalgrid	25-247	6/30/2025	48338-02103 town hall	\$31.01	A16204.1	A
AllTech Integrations, Inc.	25-221	6/1/2025	22984 Semi annual fire alarm monitoring	\$90.00	A16204.2	A
Nationalgrid	25-247	6/30/2025	04411-07008 town barn	\$251.67	A16204.2	A
Slic Network Solutions	25-258	6/30/2025	4309613 phone bill	\$52.11	A16204.2	A
Advanced Business Systems, Inc.	25-220	6/13/2025	629077 contract base fee	\$40.75	A16204.3	A
AllTech Integrations, Inc.	25-221	6/1/2025	22985 Semi annual fire alarm monitoring	\$90.00	A16204.3	A
Barkley's Safe & Lock Co.	25-222	6/6/2025	30046 keys for office building	\$40.00	A16204.3	A
Barkley's Safe & Lock Co.	25-222	6/6/2025	30046 keys for arena	\$48.00	A16204.3	A
Blackmer Electric	25-250	6/19/2025	515 generator service	\$140.00	A16204.3	A
Business Card	25-243	6/1/2025	Staples	\$94.76	A16204.3	A
Nationalgrid	25-247	6/30/2025	26425-49122 office building	\$140.79	A16204.3	A
Slic Network Solutions	25-258	6/30/2025	4309613 phone bill	\$138.36	A16204.3	A
Todd Supply, Inc.	25-259	6/30/2025	230488 battery for emergency light	\$26.89	A16204.3	A
AllTech Integrations, Inc.	25-221	6/1/2025	22982 Semi annual fire alarm monitoring	\$90.00	A16204.4	A
Mitchell Stone Products	25-240	6/5/2025	76592 3/4 minus for the community center	\$195.66	A16204.4	A
MX Fuels	25-257	6/30/2025	F1254394 11.3 fuel oil	\$32.63	A16204.4	A
Nationalgrid	25-247	6/30/2025	82110-28007 CF Comm Center	\$198.40	A16204.4	A
Slic Network Solutions	25-258	6/30/2025	4309613 phone bill	\$29.88	A16204.4	A
Wanakana Water Co. Inc.	25-261	6/30/2025	6309 water bill for Wanakena bathroom	\$158.75	A16204.5	A
Nationalgrid	25-247	6/30/2025	31052-33013 Star Lake speed sign	\$21.02	A30104	A
Todd Supply, Inc.	25-259	6/30/2025	230488 emergency light batteries (Spares)	\$97.96	A30104	A

Town of Fine Abstract of Vouchers  
July 2025

Bargain Hunter	25-248	6/27/2025	9083 rabies clinic ads	\$87.00	A35104	A
Business Card	25-243	6/1/2025	Staples	\$5.04	A35104	A
Northland Veterinary Hospital	25-266	6/30/2025	228380 rabies clinic services	\$214.75	A35104	A
Sandra Griffin	25-245	6/26/2025	JUN-25 Mileage @ \$.70/mile	\$231.00	A35104	A
Business Card	25-243	6/1/2025	Staples	\$10.16	A36204	A
Edwin Baxter	25-252	6/30/2025	JUNE2025 mileage for black fly	\$421.40	A40684	A
Joseph Kennedy	25-255	6/30/2025	JUNE2025 mileage for black fly	\$341.74	A40684	A
Business Card	25-243	6/1/2025	Staples	\$86.89	A50104	A
Nationalgrid	25-247	6/30/2025	26352-95100 street lights	\$1,992.24	A51824	A
Office Of The State Comptroller-Justice	25-230	6/1/2025	MAR2025 states share of fine collected and fees earned	\$2,521.00	A690	A
Office Of The State Comptroller-Justice	25-230	6/1/2025	APR2025 states share of fines collected and fees earned	\$2,596.00	A690	A
Hartford Group Benefits	25-254	6/30/2025	137328139377 life insurance	\$28.32	A90458	A
Guardian Life Ins Company Of America	25-244	6/30/2025	DBLQTR#2025 gen fund share DBL QTR#2	\$88.15	A90558	A
Excellus Health Plan - Group	25-228	6/10/2025	43633551 general fund share ins	\$3,173.85	A90608	A
Excellus Health Plan - Group	25-227	6/10/2025	43635222 general fund share dental ins	\$172.10	A90608	A
				<b>\$19,542.41</b>		
U-B's Mercantile, LLC	25-234	6/3/2025	11186 gas for Oswegatchie cemetery	\$27.61	A88104.1	A*
				<b>\$27.61</b>		
Barrett Paving Materials, Inc	25-249	6/26/2025	4142470 T-3	\$423.60	DA51104	DA
Midstate Industrial Supply	25-256	6/11/2025	25-90665 parts for hwy	\$1,771.20	DA51104	DA
Midstate Industrial Supply	25-256	6/11/2025	25-90720 parts for hwy	\$19.18	DA51104	DA
Mitchell Stone Products	25-240	6/5/2025	76649 3/4 minus	\$2,512.28	DA51104	DA
Mitchell Stone Products	25-240	6/5/2025	76687 3/4 minus	\$2,298.15	DA51104	DA
Mitchell Stone Products	25-240	6/5/2025	76711 3/4 minus	\$2,630.95	DA51104	DA
Mitchell Stone Products	25-240	6/5/2025	76723 3/4 minus	\$2,474.20	DA51104	DA
MX Fuels	25-257	6/30/2025	F1254123 928.3 Dyed ULSD	\$2,582.53	DA51104	DA
MX Fuels	25-257	6/30/2025	F1254393 135.7 87 Octane gasoline	\$356.14	DA51104	DA
Naomi Pitts	25-237	6/25/2025	HWY2025 reimburse for canoe damaged this winter	\$300.00	DA51104	DA
Business Card	25-243	6/1/2025	Kemper	\$1,459.42	DA51304	DA
Cook Brothers Truck Parts Co.	25-251	6/3/2025	2406238 credit memo	-\$54.00	DA51304	DA
Cook Brothers Truck Parts Co.	25-251	6/3/2025	2423505 parts for hwy	\$123.18	DA51304	DA
Cook Brothers Truck Parts Co.	25-251	6/3/2025	2423507 parts for hwy	\$597.43	DA51304	DA
G&R Auto Parts	25-253	6/25/2025	5161-415545 parts for hwy	\$54.45	DA51304	DA



Town of Fine Abstract of Vouchers  
July 2025

G&R Auto Parts	25-253	6/25/2025	5161-415604 parts for hwy	\$71.08	DA51304	DA
Midstate Industrial Supply	25-256	6/11/2025	25-90578 parts for hwy	\$46.00	DA51304	DA
Snell Equipment Inc.	25-241	6/18/2025	01-934 parts for hwy tractor	\$439.08	DA51304	DA
Snell Equipment Inc.	25-241	6/18/2025	01-1084 parts for hwy tractor	\$796.84	DA51304	DA
Southworth-Milton, Inc.	25-242	6/6/2025	INV3593965 parts for hwy	\$165.54	DA51304	DA
Steve Shannon Tire & Auto Center	25-232	6/6/2025	38036269 tires	\$3,237.60	DA51304	DA
Tracey Road Equipment, INC	25-260	6/1/2025	R101061025 parts for hwy	\$1,125.00	DA51304	DA
Woodchop Shop	25-235	6/11/2025	601109 parts for hwy	\$302.64	DA51304	DA
Chemung Supply Corp.	25-223	6/3/2025	037335 blades	\$4,218.76	DA51424	DA
Hartford Group Benefits	25-254	6/30/2025	137328139377 life insurance	\$56.64	DA90458	DA
Guardian Life Ins Company Of America	25-244	6/30/2025	HWY fund share DBL QTR#2	\$46.80	DA90558	DA
Excellus Health Plan - Group	25-228	6/10/2025	highway fund share ins	\$11,478.73	DA90608	DA
Excellus Health Plan - Group	25-227	6/10/2025	highway fund share dental ins	\$379.61	DA90608	DA
				<b>\$39,913.03</b>		
Barton & Loguidice, PC	25-238	6/17/2025	21 YOUNGS ROAD BRIDGE PROJECT	\$4,470.99	H351202	H3
				<b>\$4,470.99</b>		
Massena Little League	25-229	6/17/2025	League2025 league fees	\$55.00	SP73204	SP
				<b>\$55.00</b>		
Bargain Hunter	25-248	6/27/2025	9083 golf course ads	\$29.00	SPG72504.1	SPG
Business Card	25-243	6/1/2025	Amazon	\$51.74	SPG72504.1	SPG
Business Card	25-243	6/1/2025	Amazon	\$18.92	SPG72504.1	SPG
Business Card	25-243	6/1/2025	Amazon	\$111.54	SPG72504.1	SPG
MX Fuels	25-257	6/30/2025	INSTALL propane that was in the tank	\$56.16	SPG72504.1	SPG
MX Fuels	25-257	6/30/2025	F1253279 81.2 propane	\$114.01	SPG72504.1	SPG
Nationalgrid	25-247	6/30/2025	11298-54281 Clubhouse	\$590.39	SPG72504.1	SPG
Todd Supply, Inc.	25-259	6/30/2025	230545 air conditioner for clubhouse	\$399.00	SPG72504.1	SPG
Williamson Services, LLC.	25-262	6/30/2025	JUNE2025 trash removal	\$149.80	SPG72504.1	SPG
Business Card	25-243	6/1/2025	21551JUN2025 Amazon (return)	-\$71.48	SPG72504.2	SPG
Business Card	25-243	6/1/2025	Amazon	\$71.48	SPG72504.2	SPG
Business Card	25-243	6/1/2025	Amazon	\$20.89	SPG72504.2	SPG
Cheryl Schuyler	25-263	6/18/2025	JUNE2025 tees & flagsticks	\$542.98	SPG72504.2	SPG
Nationalgrid	25-247	6/30/2025	18747-05273 Cart storage building	\$79.23	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230585 paint	\$54.94	SPG72504.2	SPG

Town of Fine Abstract of Vouchers  
July 2025

Todd Supply, Inc.	25-259	6/30/2025	230584 paint brushes	\$15.08	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230266 coupling & clamp	\$17.12	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230304 battery	\$115.70	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230321 drum liners & keys	\$30.37	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230340 paint	\$54.94	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230421 parts for golf course	\$16.08	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230490 spray paint	\$9.98	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230511 tarp	\$45.99	SPG72504.2	SPG
Todd Supply, Inc.	25-259	6/30/2025	230517 parts for golf course	\$21.48	SPG72504.2	SPG
Business Card	25-243	6/1/2025	Amazon	\$319.75	SPG72504.3	SPG
Business Card	25-243	6/1/2025	Amazon	\$27.98	SPG72504.3	SPG
Business Card	25-243	6/1/2025	Amazon	\$56.93	SPG72504.3	SPG
Business Card	25-243	6/1/2025	Amazon	\$28.45	SPG72504.3	SPG
Guardian Life Ins Company Of America	25-244	6/30/2025	Cf golf course share DBL QTR#2	\$46.40	SPG90558	SPG
				<b>\$3,024.85</b>		
Sully's Sales & Service LLC	25-233	6/11/2025	10652 cub cadet mower	\$2,949.00	SS81202	SS
Nationalgrid	25-247	6/30/2025	02011-27004 Front St	\$70.72	SS81204	SS
Nationalgrid	25-247	6/30/2025	09050-60004 S Shore Rd	\$157.31	SS81204	SS
Slic Network Solutions	25-258	6/30/2025	4309613 phone bill	\$56.04	SS81204	SS
Guardian Life Ins Company Of America	25-244	6/30/2025	wanakena sewer share DBL QTR#2	\$7.80	SS90558	SS
				<b>\$3,240.87</b>		
Advanced Business Systems, Inc.	25-220	6/13/2025	628881 new monitor	\$174.06	SW83102	SW
Advanced Business Systems, Inc.	25-220	6/13/2025	628811 new computer	\$1,573.98	SW83102	SW
Development Auth. of the North Country	25-226	6/12/2025	341371 new SCADA computer	\$7,653.33	SW83102	SW
Converse Laboratories, Inc.	25-225	6/6/2025	73604 water testing	\$559.00	SW83104	SW
Hach Company	25-239	6/10/2025	14533449 supplies for water dist	\$101.25	SW83104	SW
Nationalgrid	25-247	6/30/2025	56990-87105 Pump house	\$408.26	SW83104	SW
Nationalgrid	25-247	6/30/2025	44459-1005 water tank	\$52.10	SW83104	SW
Nationalgrid	25-247	6/30/2025	74253-36006 Filtration plant	\$1,045.76	SW83104	SW
Nationalgrid	25-247	6/30/2025	04856-31016 water meter pole	\$23.11	SW83104	SW
New York Rural Water Association	25-246	6/30/2025	DUES2025 Annual membership dues	\$328.00	SW83104	SW
Slack Chemical Co Inc	25-231	6/1/2025	486953 supplies for water dist	\$835.00	SW83104	SW
Slack Chemical Co Inc	25-231	6/1/2025	216970 drum credit return	-\$270.00	SW83104	SW

Town of Fine Abstract of Vouchers  
July 2025

Slc Network Solutions	25-258	6/30/2025	4309613 phone bill & internet	\$80.36	SW83104	SW
Todd Supply, Inc.	25-259	6/30/2025	230276 cleaner	\$14.99	SW83104	SW
UDIG NY	25-265	6/30/2025	25060555 late repsonses	\$4.00	SW83104	SW
Hartford Group Benefits	25-254	6/30/2025	137328139377 life insurance	\$9.44	SW90458	SW
Guardian Life Ins Company Of America	25-244	6/30/2025	SL water share DBL QTR#2	\$15.60	SW90558	SW
Excellus Health Plan - Group	25-228	6/10/2025	water share ins	\$1,057.95	SW90608	SW
Excellus Health Plan - Group	25-227	6/10/2025	water share dental ins	\$34.42	SW90608	SW
			<b>Abstract Total -</b>	<b>\$13,700.61</b>		
				<b>\$83,975.37</b>		

I hereby certify that the vouchers listed on this abstract were audited and allowed in the amounts shown. Authorization is herby given and direction is made to pay each of the claimants the amounts listed.

Town Clerk (Auditing Clerk)

Date

Jeremy Thompson - Supervisor

Philip Giardino - Town Board Member

Carlton Kerr - Town Board Member

Samuel Bryant - Town Board Member

Gigi Hayden - Town Board Member



finetownclerk@gmail.com

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**From:** Saunders, Tiffany - RD, NY <Tiffany.Saunders@usda.gov>  
**Sent:** Tuesday, June 24, 2025 2:07 PM  
**To:** finetownclerk@gmail.com  
**Subject:** USDA August 2025 Payment Reminder

DATE: June 24, 2025

FINE,TOWN OF

**PAYMENT DUE REMINDER**

According to our records, you have a payment due on your Rural Development loan. **If you have a pre-authorized debit set up for this account, the payment shown below will be automatically withdrawn from your account on the payment due date. You will not need to do anything. HOWEVER, IF YOU HAVE CHANGED BANKS OR HAVE A DIFFERENT BANK ACCOUNT NUMBER SINCE YOUR LAST PAYMENT WAS MADE, YOU MUST NOTIFY US IMMEDIATELY.**

**If you do not have the pre-authorized debit, you will need to send the amount shown below. It must arrive in our Syracuse office on or before the due date:**

**LOAN NUMBER: 4**

**(On or before) Due Date: Aug 1, 2025**

Principal Due:\$ \$0.00  
Interest Due: \$ \$734.25  

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TOTAL DUE:\$ \$734.25

Please make check(s) payable to **USDA-RURAL DEVELOPMENT**. The payment should be sent to:  
**USDA, Rural Development**  
**The Galleries of Syracuse**  
**441 South Salina Street, Suite 357, 5<sup>th</sup> Floor**  
**Syracuse, NY 13202-2425**  
**Phone: (315) 477-6434**

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**finetownclerk@gmail.com**

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**If you do not have the pre-authorized debit, you will need to send the amount shown below. It must arrive in our Syracuse office on or before the due date:**

**LOAN NUMBER: 2**

**(On or before) Due Date: Aug 1, 2025**

Principal Due:\$ \$0.00

Interest Due: \$ \$1,830.93

---

**TOTAL DUE:\$ \$1,830.93**

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**USDA, Rural Development**  
**The Galleries of Syracuse**  
**441 South Salina Street, Suite 357, 5<sup>th</sup> Floor**  
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## CLIFTON FINE ARENA

Balance as of 6/01/2025	\$	26,984.58
	\$	-
Concession	\$	-
Rentals	\$	330.00
Town's Clifton & Fine share of revenues (Fine)	\$	-
Donation	\$	-
Monies received from Hockey Assoc for benches/net	\$	-
Total Receipts	\$	330.00
Balance total	\$	27,314.58

### Disbursements

Transfer to TA Payroll Unemployment	\$	-
National grid	\$	234.70
Ferrellgas	\$	131.56
Town of Fine	\$	-
Transer to cover UI payment 1ST QTR	\$	-
NCC	\$	-
SLC Waste Dept	\$	-
Bargain Hunter	\$	-
SLIC	\$	27.39
Lyndsay Macagg	\$	-
Todd Supply	\$	-
Fine Heating & Plumbing	\$	-
Total Disbursed	\$	393.65

### BALANCE IN CHECKING ACCOUNT

as of 6/30/2025 \$ 26,920.93

Total Arena Funds \$ 26,920.93



**TOWN OF CLIFTON****ARENA RECR DISTRICT****DETAIL OF REVENUES**

June 2025

		Modified budget	Earned 2025	Unearned Balance	%
<b>DEPARTMENTAL INCOME</b>					
SP2012	RECREATION CONCESSIONS	300.00	1,048.09	-748.09	0.0
SP2025	SPECIAL REC FACILITY CHARGES	200.00	1,340.00	-1,140.00	0.0
SP2070	DONATIONS & CONTRIBUTIONS	0.00	10.00	-10.00	0.0
	TOTAL DEPARTMENTAL INCOME	500.00	2,398.09	-1,898.09	0.0
<b>INTERGOVERNMENTAL CHARGES</b>					
SP2390	SHARE OF JT ACCT	28,000.00	28,000.00	0.00	0.0
	TOTAL INTERGOVERNMENTAL CHARGES	28,000.00	28,000.00	0.00	0.0
	TOTAL REVENUES:	28,500.00	30,398.09	-1,898.09	0.0

**TOWN OF CLIFTON**  
**ARENA RECR DISTRICT**  
**DETAIL OF EXPENDITURES**

June 2025

	Adopted budget	Modified budget	Expended 2025	Encumbered	Posted Balance	Open Expenses	Remain. Balance
<b>CULTURE AND RECREATION</b>							
<b>OTHER CULT &amp; RECR</b>							
SP7989.100	3,570.00	3,570.00	1,100.51	0.00	2,469.49	0.00	2,469.49
OTHER CULT & RECR - PERSONNEL SERVICES							69.2
SP7989.200	0.00	0.00	0.00	0.00	0.00	0.00	0.0
OTHER CULT & RECR - EQUIPMENT							0.0
SP7989.410	300.00	300.00	565.69	0.00	-265.69	0.00	-265.69
OTHER CULT & RECR - SNACK BAE SUPPLIES							0.0
SP7989.420	8,000.00	8,000.00	8,876.08	0.00	-876.08	-27.39	-903.47
OTHER CULT & RECR - LIGHTS HEAT & PHONE							0.0
SP7989.460	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00
OTHER CULT & RECR - REPAIR REG BLDG EXP							100.0
SP7989.470	12,500.00	12,500.00	10,982.87	0.00	1,517.13	0.00	1,517.13
OTHER CULT & RECR - ALL OTHER EXPENSE							12.1
TOTAL:	27,870.00	27,870.00	21,525.15	0.00	6,344.85	-27.39	6,317.46
<b>TOTAL CULTURE AND RECREATION</b>							
	27,870.00	27,870.00	21,525.15	0.00	6,344.85	-27.39	6,317.46
<b>EMPLOYEE BENEFITS</b>							
<b>EMPLOYEE BENEFITS</b>							
SP9030.800	498.00	498.00	84.20	0.00	413.80	0.00	413.80
SOCIAL SECURITY							83.1
SP9035.800	0.00	0.00	0.00	0.00	0.00	0.00	0.0
MEDICARE							0.0
SP9050.800	132.00	132.00	23.87	0.00	108.13	0.00	108.13
Unemployment Insurance							81.9
TOTAL:	630.00	630.00	108.07	0.00	521.93	0.00	521.93
<b>TOTAL EMPLOYEE BENEFITS</b>							
	630.00	630.00	108.07	0.00	521.93	0.00	521.93
<b>TOTAL EXPENDITURES:</b>							
	28,500.00	28,500.00	21,633.22	0.00	6,866.78	-27.39	6,839.39
							24.1

**TOWN OF CLIFTON - ARENA RECR DISTRICT****BALANCE SHEET**

June 2025

**ASSETS**

SP200	A/P CHECKING	0.00
SP201	ARENA CHECKING	26,920.93
SP391	DUE FROM OTHER FUNDS	0.00
	<b>TOTAL</b>	<u>26,920.93</u>

**LIABILITIES AND FUND BALANCE**

SP600	ACCOUNTS PAYABLE	0.00
SP630	DUE TO OTHER FUNDS	0.00
	<b>TOTAL</b>	<u>0.00</u>

<b>UNEXPENDED FUND BALANCE</b>	<u>26,920.93</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u>26,920.93</u>



**TOWN OF CLIFTON**  
**ARENA**  
**CHECK REGISTER DATE**  
**FOR THE PERIOD 06/01/2025 THROUGH 06/30/2025**

Date	Check #	Payee	Status	Amount
06/12/2025	2308	FERRELLGAS		131.56
06/12/2025	2309	NATIONAL GRID		234.70
06/12/2025	2310	SLIC NETWORKS SOLUTIONS		27.39
			<b>TOTAL</b>	393.65

## **CFGF Committee Meeting**

**May 21, 2025**

**Meeting Time: 6:30 pm**

**Members:** John Russell, Herb Snider, Dave Downey, Bill Griffin, Cliff Latray, Jeremy Thompson and Cheryl Schuyler

**Absent/Excused:** none

**Employees:** none

**Guests:** Chris Cook, Connie Snider, Max Watson, and Robert Latray

**Meeting Called to Order at:** 6:30 pm

### **1) Old Business:**

#### **A. Review and Approval of March 2025 minutes.**

**a. Discussion:** No meeting in April. No other discussion

**b. Motion to accept:** Herb Snider    **2<sup>nd</sup>:** Cliff Latray    **Motion Carried**

**B. Tree trimming on 4 and 14. Gary has yet to take the marked trees down, for now this is low on his priority. (remains open)**

#### **C. Water lines to new tees:**

**a. A proposed change or addition to Sr. Tees. Friends of the golf course and/or old duffers will mark area of proposed tees. Committee will review suggested placement that will minimize need to run additional water lines. (Open for May 2025)**

**b. Placement and priority on improving present Sr. Tees, most felt that 1 and 9 needed to be the highest priority.**

Discussion: Friends of the golf course/Old duffers have not marked areas for new tees. Herb suggested a committee be formed with committee and members of friends/old duffers. This has been open for months and no involvement from either groups. Committee discussed #1, #5, #9, and #14.

#5 and #9 discussed extending Ladies tee boxes so Sr. tees can be placed on those tees. Water lines already there. Also #14 could also be on extended ladies tee box. #1 would be the only tee box that is a real issue. Until that site is determined, no water lines will be needed for the other tee boxes. Gary would like some road base for these extended tee boxes' Town will be asked to drop some road base for these tees.

**D. Rough Mower:**

**a. Still looking.**

**b.** Cheryl presented some options for Gary and Dave to review and John found one on Marketplace and info will be provided to Dave.

Dave asked for the committee to authorize Gary and Dave to buy one for less than \$25,000.

Motion presented by Jeremy Thompson:

Motion: Committee authorizes Dave and Gary to buy a rough mower, utilizing Fund balance, for less than \$25,000.

Motion: Bill Griffin

2<sup>nd</sup>: Cliff Latray

All approved  
**Motion Carried**

**E. Signage Proposal: bid proposal, anyone interested in taking the lead for this?**

**a. Bill Griffin has a proposal from John Dragun \$1400 for aluminum signs from last year.**

**b. John will speak with John and get an updated proposal we are not sure if we need to have other proposals. (open)** John has not been in touch with John Dragun.

**c.** Bill will contact John Dragun for a quote. 22 signs, 2 each for front nine = 18 and 1 each for #14 and #16 = 22. Would also like an informational or direction sign for #14 and #16. Currently poorly marked. 24 Total Signs needed. Yardage for Sr tees will be placed on card when finalized. So no Sr. Tee signs.



**F. Club Grub:** (Open) We need to have a discussion regarding the lease agreement, there is none for this year. Information: MX fuel will be dropping a second tank. Club Grub ran out of propane last week. Some members asked if there could be an alarm placed on tank. Dave will check that out. Herb asked if Club Grub could take over the cost of the propane. Jeremy and Dave to discuss lease options with Tom Gotham and will work on the lease agreement.

**H. Review of Financial Statements;**

**Discussion:** none

**Motion to approve:** Jeremy Thompson      2<sup>nd</sup>: John Russell

**Motion Carried**

**1.) New Business:**

**A. Next Meeting: June 18, 2025, 6:30 pm @ (Town of Fine Office building).**  
Club Grub closes at 6 pm, so meeting placed changed to **Clubhouse.**

**B. Opening:** proposed for grounds crew start 21 April with the clubhouse opening on the 28 April. Closing to begin 13 October with the clubhouse closing 12 October (For closing dates.)

**C. Tournament dates:**

a. **Men's member guest 24-26 July course closed @ 2 pm on the 24<sup>th</sup> until end of play each day.**

b. **Wilderness foundation 2 August, course closed until end of play.**

c. **Ranger School – Friday August 1 st. Course not closed.**

d. **Men's Club Championship: August 16 and 17, course not closed but no tournaments on those dates.**

**Jr Golf program July 7<sup>th</sup> – 11<sup>th</sup>.**

**D. Committee members' input:**

**Jeremy:** nothing

**Bill:** Asked if anyone has a course layout so he could give to John Dragan for signs. Will ask Craig Wood if he has a course layout map. Will see if a course layout map can be found.

**Cliff:** Were any trees cut on #4 or # 15? Not done this winter and low on priority list, but needs to be done, fairway is slowly closing in. Trees are marked just not removed.

Scorecards – Box behind desk and will continue to use up. Working on soliciting for sponsors and will remove old cards and use for leagues and new cards out for daily use. Tax exempt status and number can be provided to Cliff from Jeremy, if needed. Donations for ads can be made out to Town of Fine or Clifton Fine Golf Course.

**Cheryl:** 100 yards markers – on the ground- are great that they are found but are painted white and need to be red.

Fencing behind #2 and #6 needs repair.

Goose fence not keeping geese out of pond. I will try to go out and attempt to fix.

Trash/Recycle containers were discussed in fall and Friends of the golf course were going to purchase some. Bill will check with friends and if not going to happen, needs to let me know so I can order some more recycle containers.

Flooring in clubhouse needs to be addressed. Carpet is beyond cleaning and wondered if carpet could be removed and solid surface placed.

Are the carts completely refurbished? I have 5 more seat covers and I will apply on the most needed carts. I also can clean the windshields and those would not need to be replaced. The new carts also do not have divot seed containers. Not sure old carts have them. I will check and see what I can find for number needed.

Completed inventory and ordered pro shop supplies and paper products. No need for any more clothing/hats/visors needed at this time. Will monitor and order as needed.

Will talk with Tom about tables, only 4 – 4 seat tables left and they have used the large white tables. Will see what they need and what will benefit golf course also.

Herb: Nothing

John: Nothing

**E. Guest input:**

**Robert:** The two new buildings need to be stained, he is willing to do. Committee gave the go ahead to stain.

Benches need to be stained, Bob will work on those.

Tee markers need to be painted, he will also do those. Sr. tees need to be changed in color, black not readily visible. Bob has orange and given the go ahead to paint orange.

Gary told Bob he needs new flags and flag poles. Bob found the 400 denier flags and poles for approx \$336 without tax and shipping, for 9. Will provide information to Dave.

**Connie:** Nothing

**Max:** Nothing

**Chris:** Flag pole needs to be higher. OPEN flag looks like it may need to be replaced.

Credit card charge needs to be addressed. Currently cannot add and Dave will check to see if cash register can add this charge. Currently not charging the fee and eating that cost.

**Motion to Adjourn:** John Russell      **2<sup>nd</sup>:** Cliff Latray

**Motion Carried**



**Meeting Adjourned at: 7:20 PM**

**Agenda in Bold**

**Respectfully Submitted: Cheryl Schuyler**

**Town of Fine Action Plan  
June 2025**

<b>Department</b>	<b>Subject</b>	<b>Who is responsible?</b>	<b>Date added to Action Plan</b>	<b>Done?</b>
<b>Town Hall</b>	Follow up with engineer regarding upstairs and fire escape at town hall	<b>Jeremy Thompson</b>	<b>12/11/2024</b>	
<b>Cemetery</b>	Get estimates and quotes for grant	<b>Carlton Kerr &amp; Jeremy Thompson</b>	<b>4/9/2025</b>	
<b>Community Center</b>	Get estimates for baseboard heating or new piping for in-floor heat filled with water	<b>Jeremy Thompson</b>	<b>4/2/2025</b>	
<b>Golf Course</b>	Look up pesticide permit	<b>Jeremy Thompson</b>	<b>5/14/2025</b>	
<b>Golf Course</b>	Talk to Club Grub about paying rent	<b>Jeremy Thompson</b>	<b>5/14/2025</b>	
<b>Federal Budget</b>	Write letter in opposition to federal budget cuts	<b>Jeremy Thompson</b>	<b>5/14/2025</b>	
<b>Cemetery</b>	Empty barrels at cemetery	<b>Tracy Typhair</b>	<b>6/11/2025</b>	
<b>Cemetery</b>	Interview for caretaker	<b>Jeremy, Carlton, Gigi</b>	<b>6/11/2025</b>	
<b>Cemetery</b>	Reach out to groundskeeper bidders	<b>Jeremy Thompson</b>	<b>6/11/2025</b>	
<b>Unsafe buildings</b>	Call County Attorney	<b>Jeremy Thompson</b>	<b>6/11/2025</b>	
<b>Black Fly Program</b>	Invite Joe Kennedy to July meeting	<b>Jeremy Thompson</b>	<b>6/11/2025</b>	
<b>Petition</b>	Write letter to state DOT	<b>Jeremy Thompson</b>	<b>6/11/2025</b>	